

# AVAYA

## OFFICELINX™

### Pre-Upgrade Checklist





# AVAYA OFFICELINX PRE-UPGRADE CHECKLIST

This guide is designed to help administrators when upgrading Avaya's Officelinx program.

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# AVAYA OFFICELINX PRE-UPGRADE CHECKLIST

## Introduction

This document provides guidance to system administrators concerning the steps which must be completed before continuing with an upgrade to Officelinx. A checklist is provided for each of the following systems that must be configured before proceeding:

- Officelinx Server Requirements
- Software Requirements

Please refer to [Avaya's documentation web site](#) for more details on the installation requirements.

# Officelinx Server Requirements

Are you moving to a new server?

Yes. Please enter the following information:

CPU Speed -

Number of CPUs -

Amount of RAM installed -

Hard drive space -

Type of RAID installed -

No. Please enter the following information:

CPU Speed -

Number of CPUs -

Amount of RAM installed -

Total Hard Drive space -

Free Hard Drive space -

Type of RAID installed -

# Software Requirements

Current version of Officelinx -

PBX Make and Model -

Size of UC \ DB Folder -

Size of UC \ Messages Folder -

Is this an HA system?  - Yes  - No

Does the current / new server have internet access?  - Yes  - No

